



Atlantic Canada Chapter  
Solid Waste Association of North America

## 2-Day Training Session – Management Skills for Solid Waste Supervisors LV2

**DATE:** January 10<sup>th</sup> & 11<sup>th</sup>, 2018  
**TIME:** 9:00 a.m. – 4:30 p.m. – breaks & lunches will be provided  
**LOCATION:** Hampton Inn & Suites Moncton, 700 Mapleton Road, Moncton  
**COST:** \$475 – SWANA Members  
\$525 – Organization has a SWANA Membership (required to provide SWANA member name & #)  
\$575 – Non-Members

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The Atlantic Canada Chapter of SWANA is presenting a **follow-up** 2-day training program on management skills for solid waste supervisors. Please note: This program is limited to 24 participants.

### COURSE CONTENT

The following outlines areas of coverage the instructor has proposed for LV2:

- Understanding Performance Management
- Giving and Receiving Feedback
- Performance Logs
- Coaching Techniques for the Workplace
- Team Building Fundamentals

This course will provide an opportunity for discussion and collaboration among participants.

### WHO SHOULD ATTEND

This program is designed as a follow-up to training provided by Ms. Lawrence for the Chapter in September 2016, which is being offered again in September 2017. You must have attended one of those sessions to register for this program.

Those eligible will receive 10 SWANA CEUs.

## **TRAINER**

Debbie Lawrence is the President of Abundant Living Inc. and provides services on business, career and life coaching. Debbie is a member of the Association of Workplace Educators of Nova Scotia. Her short bio from her website ([www.abundantliving.ca](http://www.abundantliving.ca)) is below.

### **Why Debbie**

Coaching for me is the happy result of a great deal of personal development and actively managing change in my own life, as well as the insight I have gained from over 20 years of working with others in achieving their personal goals.

I began coaching early in my career as a teacher and facilitator, especially with adult students and corporate clients in various areas of professional self-development and career planning. When I accepted a senior management position with a private adult college, I had the opportunity to coach thousands of students and their families in making career choices; and later as a college principal and the Vice-President of KeyCorp Inc., I was able to coach and mentor new college administrators and their staff.

As the former Director of the International Association of Coaches' Professional Ethics and Review Committee (PERC), I believe it is important to form an open and trusting partnership with each and every client. As a coach, my strengths are in my ability to truly listen, to trust my intuition for what is spoken as well as unspoken, and my strategic approach to managing change. I know from experience the personal power, the self-confidence and the energy gained when a person knows someone is in their corner, someone who is objective and committed to helping them realize their dreams.

As Max Dupree once said, "We cannot become what we need to be, remaining what we are". The gift you give yourself is that of a coach who can work with you to become all you know you can and want to be.



## **ACCOMMODATIONS**

A block of rooms is being held for participants at the Hampton Inn. The block of rooms is for January 9<sup>th</sup> and 10<sup>th</sup>. Reservations and payment is by participant, and not included in the course fees.

### **Room Rates**

Standard 1 King = \$119/night + tax

### **Hotel Contact Information**

506-855-4819



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**Hampton Inn & Suites Moncton, 700 Mapleton Road, Moncton**

**REGISTRATION**

Participant Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_ Address: \_\_\_\_\_  
 City/Province/Postal Code: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone/Cell #: \_\_\_\_\_

SWANA Member  Yes  No      SWANA Member # \_\_\_\_\_

Registration Category	Fee	Total
SWANA Member	(\$413.04+HST) <b>\$475.00</b>	
Organization has a SWANA Member*	(\$456.52+HST) <b>\$525.00</b>	
Non - Member	(\$500.00+HST) <b>\$575.00</b>	
Invoice Required: <input type="checkbox"/> Yes <input type="checkbox"/> No PO# _____		

If registering as 'Organization has a SWANA Member' please provide the following (note: member account must be in good standing): SWANA Member Name: \_\_\_\_\_  
 SWANA Member #: \_\_\_\_\_

**Make cheques payable to SWANA Atlantic Canada Chapter**

Send this registration form to:      **Andrea Trask** [atrask@easthants.ca](mailto:atrask@easthants.ca)

**PAYMENT MUST BE POSTMARKED BY December 1<sup>st</sup>, 2017**

SWANA Management Skills LV2  
 c/o Dillon Consulting Ltd. 137 Chain Lake Drive, Suite 100, Halifax, Nova Scotia, B3S 1B3

**CANCELLATIONS:**

**A substitution will be permitted however there will be no refund for participant cancellations. The Atlantic Canada Chapter of SWANA reserves the right to cancel the course. If the course is cancelled, paid fees will be reimbursed within 30-days.**