



Atlantic Canada Chapter  
Solid Waste Association of North America

## Certification Training – Manager of Transfer Station Systems

**DATE:** November 20<sup>th</sup> to 22<sup>nd</sup> (Course); November 23<sup>rd</sup> (Exam)  
**TIME:** Monday to Wednesday 900 a.m. – 430 p.m. – breaks & lunches will be provided;  
Thursday 900 a.m. Exam  
**LOCATION:** Hampton Inn & Suites, 65 Cromarty Drive Dartmouth, NS  
**COST:** **\$1400** – SWANA Members  
**\$1450** – Organization has a SWANA Membership (provide SWANA member name & #)  
**\$1500** – Non-Members



The Atlantic Canada Chapter of SWANA is presenting a 3-day certification training course on Transfer Station Management Systems. This is a SWANA Certification course that includes a final exam.

After completing this course, learners should be able to:

- Understand and discuss the steps, factors, local requirements in site selection and development and conceptual design
- Describe site specific characteristics such as building design, peak flows, waste processing and hauling technologies
- Implement procedures in protecting transfer station property, identifying problematic waste and compliance requirements
- Minimize risk to personnel, maintain and properly use diverse equipment
- Understand regulatory compliance requirements and develop a comprehensive recordkeeping program are incorporated
- Employ proactive communication with employers, customers, and general public

### WHO SHOULD ATTEND

Solid Waste directors/supervisors, Transfer Station managers, developers, and consulting engineers will benefit from this course.

### COURSE CONTENT

The course consists of lectures, discussion, class activities and exercises, and an optional facility tour. The text for the course, *Transfer Stations Management*, also serves as an on the job reference. The following topics with supplemental images, graphs, examples and exercises are included.

- Siting and Conceptual Design
- Large Transfer Station Design
- Small Transfer Stations and Convenience Centers
- Efficient Operation and Maintenance
- Equipment Operation and Maintenance
- Emergency and Contingency Plans
- Regulatory and Permit Compliance

- Environmental Concerns
- Health and Safety
- Record Keeping
- Communication

Those eligible will receive 30 SWANA CEUs.

### **TRAINERS**

Jen Addison, Project Manager – Material Recycling Facility Environmental Services with the City of Hamilton.

Ms. Addison has been employed by the City of Hamilton since 2008, and prior to that she was with the Region of Peel. She has a Bachelor of Applied Science, a Diploma in Environmental Science, and a Diploma in Fish & Wildlife Technician. She is a SWANA Certified Faculty for the Transfer Station Management Systems course.

Gus Green, General Manager – Waste Check

Mr. Green has spent nearly 20 years in the solid waste management field working with private industry and all levels of government. Since 2001 he has been the General Manager of Waste Check, one of Nova Scotia's 7 waste management regions. Gus is a past President and currently International Co Director of the Atlantic Canada Chapter of SWANA.

### **ACCOMMODATIONS**

A block of rooms is being held for participants at the Hampton Inn. The block of rooms is for November 19<sup>th</sup> to 22<sup>nd</sup>. Reservations and payment is by participant, and not included in the course fees.

#### **Room Rates**

Standard = \$149/night + tax

Suite = \$179/night + tax

#### **Hotel Contact Information**

902-406-7700 or 1-877-406-7701 Quote Group Code SWA

<http://hamptoninn.hilton.com/en/hp/reservations/index.jhtml?hotel=YHZDTHX&groupCode=SWA>



**3-Day Training Session – Certification Training – Manager of Transfer Station Systems**  
**November 20<sup>th</sup> – 22<sup>nd</sup> 2017 from 9:00 a.m. to 4:30 p.m.; November 23<sup>rd</sup> EXAM**  
**Hampton Inn & Suites, 65 Cromarty Drive Dartmouth, NS**

**REGISTRATION**

Participant Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_ Address: \_\_\_\_\_  
 City/Province/Postal Code: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone/Cell #: \_\_\_\_\_

SWANA Member  Yes  No      SWANA Member # \_\_\_\_\_

Registration Category	Fee	Total
SWANA Member	(\$1217.39+HST) <b>\$1,400.00</b>	
Organization has a SWANA Member*	(\$1260.87+HST) <b>\$1,450.00</b>	
Non - Member	(\$1304.35+HST) <b>\$1,500.00</b>	
Invoice Required: <input type="checkbox"/> Yes <input type="checkbox"/> No PO# _____		

If registering as 'Organization has a SWANA Member' please provide the following (note: member account must be in good standing):  
 SWANA Member Name: \_\_\_\_\_  
 SWANA Member #: \_\_\_\_\_

**Make cheques payable to SWANA Atlantic Canada Chapter**

Send this registration form to:      **Andrea Trask [atrask@easthants.ca](mailto:atrask@easthants.ca)**

**PAYMENT MUST BE POSTMARKED BY August 31<sup>st</sup>, 2017**

SWANA Transfer Station Management Systems  
 c/o Dillon Consulting Ltd. 137 Chain Lake Drive, Suite 100, Halifax, Nova Scotia, B3S 1B3

**CANCELLATIONS:**

A substitution will be permitted however there will be no refund for participant cancellations. The Atlantic Canada Chapter of SWANA reserves the right to cancel the course. If the course is cancelled, paid fees will be reimbursed within 30-days.